WEMBLEY PRIMARY SCHOOL
SCHOOL BOARD AGENDA

*Wembley School Board meeting at **5:45 pm on Tuesday 26 November 2024** to be held in the Library*

	Meeting No. 8 Meeting		ACTIONS
1.0	**WELCOME AND APOLOGIES**		
1.1	Open and welcome: "Kaya. I respectfully acknowledge the Whadjuk people of the Noongar nation as the traditional owners and custodians of the lands upon which we work and live (Boorloo) and pay my respects to the Elders, past, present and emerging. Sovereignty was never ceded."		
1.2	**In attendance** - **Staff Members:** Donna Snow (DS), Jemma Bryan (JB), Shona Gilfillan (SG), Debbie Humphries (DH) and Lisa Evans (LE) - **Parent Members:** Tama Leaver (TL), Jeff Gidman (JG), Dan Madden (DM), Leon Kroep (LK), Beth Catalano (BC), Lissette Salazar Rodriguez (LSR) - **Community Representative:** Scott Crawley (SC) **Apologies/absentees** - Milani Grace (MG), Natalie Mueller (NM), Vim Siva (VS), Leila Sugden (LS), Kellie Pearcey (KP) and Sara Tuohy (ST)		
1.3	**Confirmation of agenda** - Thank you to Jemma for her contribution to the Board in the past 18 months. - Thank you to Scott for his community representative role and his contributions to the Board.	[Confirm]	
2.0	**DISCLOSURE OF INTEREST** (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)		
2.1	- No disclosures	[Note/Decide]	
3.0	**BUSINESS ARISING FROM PREVIOUS MINUTES**		
3.1	**Review of previous meeting minutes.** - Agreed via circular.	[Confirm]	
3.2	**ACTION/S:**	[Note]	
4.0	**PRINCIPALS REPORT**		
	Principal's Report (DS) - 3 members' terms will be up in Term 2. DS to run process to elect new members in Term 1, 2025. Departing members can re-elect. - Community member to support the project with solar install to increase power supply to junior classrooms (Room 12-1). Community member to support applying for grants and requesting funding. Current cost is estimated at $250 000 for upgrade to circuit board and carry the electricity load. - Staff movement: JB moving to northern suburbs school, Eleanor Lake retiring after commencing teaching in 1977 and 25 years at Wembley PS, Emily Powell has a position at northern suburbs school, Jess Stacey and Roisin O'Connor have a position at school in Perth. - Reconciliation grant from Christine Tonkin has been approved pending election results at Federal and Local level. School to remain neutral during elections. - Public School Review planning is underway to demonstrate our performance against relationships and partnerships, with one particular lens being the School Board relationships. Board members to consider being part of the panel in Term 1, 2025. - Enrolment numbers are at 758. - 4 composite classes (1/2, 2/3, 4/5, 5/6), with class lists being finalised today. LE has worked incredibly hard on class lists	[Note]	Share literature with families around the composite classes prior and with communication.

	using the program Class Solver, inputting data for academic, social, sociograms, parent requests, teacher input and department identifiers. - Seesaw will be used in 2025 in Kindy-Year 2 - Learning Assessment Tasks will be shared via Compass.		
5.0	**USE OF RESOURCES**		
5.1	Financial Statements- One Line Budget/Annual Budget (DH) - Estimated cash salary is $380 000 for 2025, so very similar. - Cost centre submissions have been handed to DS and will be approved at finance meeting on 28/11 - Staffing is almost confirmed for 2025. - Statement of Expectations: School has achieved 98% of budget - Staff toilets to be completed during holidays. Currently only 2 female toilets, so increasing to 4. This requires no structural changes, just movement within the same floor plan. - Reconciliation Garden to come from grant and reserves. Student representative council have created designs for garden and the designs are with designers. The garden will be weaved into the every day, rather than tokenistic events/notions. This will be shared with wider community as part of the School Grounds Master Plan. - Quote to look at power loading in Junior block during school holidays. - School Grounds Master Plan to be focus for 2025 (solar panel installation to be considered) - Reserves sitting at $500 000 - Digital Technology for 2025: K-3 will have ipads with keyboards and Year 4-6 will have notebooks.	[Note/Confirm]	
6.0	**RELATIONSHIPS & PARTNERSHIPS**		
6.1	- Business Plan monitoring tool for Engagement Pillar data shared due to only 4 responses (data attached)	[Confirm]	
7.0	**LEARNING ENVIRONMENT**		
7.1		[Note]	
8.0	**LEADERSHIP**		
8.1		[Note]	
9.0	**STUDENT ACHIEVEMENT & PROGRESS**		
9.1		[Note]	
10.0	**TEACHING QUALITY**		
10.1			
11.0	**GENERAL BUSINESS**		
11.1	- Board Effectiveness Survey is being held over due to issues surrounding survey access. This year the Board has introduced a discussion/reflection at the end of each meeting to share thoughts. - Uniform items: • Polar fleece jumper has been considered the School Board and request for colour matching to school colours and logo. • School to ask the students the coloured hats. Kindy to wear hats from home. - Charity events feedback • Feedback around the days not being scheduled and pressure for dress ups or fundraisers etc • School to consider when events are held and communicate with the school as early as possible.	[Complete]	JB to find access to survey and circulate with Board members for 2025 usage, along with 2023 Board Survey results.

	• 2025 School Student leaders to plan the days based on student interests that they collate - Graduation attendance and awards • Board members to email JB if interested (DM) • Board member to shake hands in place of TL will be JG for Room 17 and 18, DM for Room 14 and 15.		
12.0	**MEETING REFLECTION**		
12.1	- TL will not be renominating for School Board Chair, so Board members to consider if they would be interested in the position for 2025 - SC thank you to the teachers on the School Board - LK: amazed at the data and how this influences decisions. LK is focused on sharing this with wider school community as he is blown away by the quality of work by leadership and teachers. Looking into how the School Board can communicate this further. - DM: Agreed with LK's comments. Happy to help with draft communications around initiatives or upcoming decisions and outcomes sent out to the community. - LE: other schools have School Board input into newsletter, so this could be a focus for 2025 - BC: planning for informal conversations with community at school drop off and pickups is an area to look into for future Board agendas. - DM: possible shared communications page for each member around common themes, and new initiatives - TL: preparing community for school reports over the next few weeks - JB: sharing with the community about composite classes over the next few weeks - DS: making sure that we stay relevant with the community feedback and providing support and clarity	[Note]	
13.0	**NEXT MEETING**		
13.1	- **Meeting closed** - Meeting closed by TL at 8:13pm.		