PERMISSION TO PUBLISH WORK/IMAGES OF STUDENTS

Dear Parent/Guardian

Wembley Primary School has recently received clarification of the Education Department’s Information Privacy and Security Policy that requires schools to gain parental/guardian permission before using work and/or visual images of students such as photographs outside the school environment.

Wembley Primary School regularly uses work/images of students in a variety of ways to recognise excellent achievement, inform parents and the local community of school matters, publicise events and to promote the school. From time to time we may also be asked to contribute to Education Department materials such as educational videos and the “School Matters” newspaper. If published, third parties would be able to view the images and/or work.

The school also has an Internet site, which may result in your child’s image potentially being accessed worldwide through the Internet.

We request your permission to use any work/images of your child in some or all of the ways listed below.

- School Websites/CD Roms/Video/Newsletters/Magazine or any medium in relation to school-related activities.
- Promotional material for the Education Department or School.
- Articles for West Australian/School Matters/Community Newspapers.

You are of course at liberty to withdraw your consent at any time by contacting the school in writing. Work/images captured by the school will be kept for no longer than is necessary for the purposes outlined above and will be stored and disposed of securely.

Please complete the permission slip below and return to the office as soon as possible.

Thank you.

Principal

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WORK/VISUAL IMAGES PERMISSION

I give permission for Wembley Primary School to use work and/or images of the student named below.

Student(s) Name ______________________________________ Form: Kindy to Year 6

Parent/Guardian ______________________________________ (please print)

Parent/Guardian’s signature _____________________________ Date _____________