PROOF OF RESIDENCY

Compulsory documents required for proof of residence:

Owner Occupied Properties

The enrolment applicant must provide the:

- Current council rate notice
- Latest electricity account

Rental Properties

Rental Agreements through a registered Real Estate Agent

The enrolment applicant must provide the:

- Current Rent/Lease agreement with an expiry date no less than March 31 of the enrolment year (start of year enrolments only)
- Latest electricity account

Private Rental Agreements

The enrolment applicant must provide:

- Either a latest electricity account; bank statement or Centrelink letter addressed to the Enrolment Applicant at the applicant’s enrolment address
- Current Rent/Lease agreement with an expiry date no less than March 31 of the enrolment year (start of year enrolments only)

The owner of the property must provide:

- Proof of ownership by providing the current council rate notice in their name at the applicant’s enrolment address
- In the case of family lease arrangements – a written Statutory Declaration Form (available from any Post Office) signed by the owner and the intended resident outlining the lease arrangements. Witnessed accordingly. This must be current with an expiry date no less than March 31 of the enrolment year (start of year enrolments only)

Les Day
Principal