Wembley Primary School Board
Chair’s Report 2013

Board Members in 2013
Principal – Les Day
P&C Rep - Mandy Brown
Community Reps - Jeff Healy, Heidi Rawson, John Raynor, Lisa Taylor
Teacher Reps - Sue Edwards
Leigh McCarthy
Shane Stott
Parent Reps - Katie Almeida (Chair), Charlie Bond, Vince Smith

Achievements in 2013
The WPS Board met 8 times during 2013 with meetings lasting 2 hours on average. Accurate minutes were kept of all meetings and have been made available to our community on the school website, along with copies of the policies developed during the year, the IPS Review Report and the new Business Plan. Our principle achievements for the year have been:
- Establishment of good governance procedures and reporting frameworks
- Review, research and upgrading or writing of policies for:
  - Fundraising, Sponsorship and Advertising Policy
  - Communication Policy
  - Bullying Policy
  - Electronic Devices Policy
  - Privacy Policy
- Involvement in the Independent School Review 2013
- Financial accountability
- Response to local community requests and concerns
- Review and endorsement of fees, booklists, additional costs, suppliers
- School Survey 2013 - to gain feedback from staff, students and parents

Independent School Review
The glowing report from the IPS Review 2013 highlighted the outstanding educational opportunities offered at Wembley, as well as the excellent leadership and processes in place to continually assess and improve the outcomes for all students. The Board was encouraged by the report’s strong endorsement of its ’Key Indicators Checklist’ and the commendation of its ”astute and effective governance”.

Board Survey
Our annual Board Survey endorsed the effectiveness of the Board processes and practices during 2013:
- Meetings have successfully focussed on appropriate and important issues;
- Progress has been made in establishing governance policies and procedures;
- The diversity of expertise and experience within the Board has enhanced the strategic planning decisions of the school and its ability to respond to the community.
I would like to thank all Board members for their willingness to participate both during and between meetings, and for helping to create the positive, open culture within which healthy debate can take place.I would also like to thank the staff and parents who have generously contributed throughout the year, often behind the scenes, to make Wembley such a great school for our children.

Topics for Consideration in 2014
- Evaluate and address the feedback from our community in the latest survey results.
- Support efforts to address student safety concerns related to traffic proximity to play areas.
- Continue to develop and establish governance policies and procedures for the Board.
- Provide strategic direction and planning in response to ongoing evaluation of outcomes.

Katie Almeida
WPS Board Chair 2013